

### *Application Packet*

Thank you for your interest in the Singerly Fire Company, we appreciate your interest and are eager to begin the application process. To proceed with the Application Process please review this Application Packet, complete and return all items requested. An Application Check List is included to ensure that items are not forgotten.

The American Fire Service is a proud tradition that was built with and continues today because of Volunteers all around the nation. We are honored that you have chosen Singerly and glad that you have taken the first step towards building upon this great legacy.

As a volunteer you can choose any combination of Fire, Emergency Medical Services (EMS) or Administrative specialty; Training for Fire and EMS provides college credits and is provided free of charge to the volunteer through the University of Maryland's Fire and Rescue Institute (MFRI) and the Maryland Institute for Emergency Medical Services Systems (MIEMSS). Administrative members are able to share skills developed through personal and professional experiences to help keep the Singerly Fire Company moving forward.

Volunteering at Singerly takes a tremendous commitment, with over 200 hours of formal classroom training and in the field clinical training hours to receive an initial EMT Certification and over 100 hours of formal classroom and hands on training obtain a Firefighter 1 Certification; and that's just the beginning. The Certifications possibilities are endless and volunteers spend countless hours every year training to refresh their skills, obtain new certifications and fine tune their skills.

Singerly handles nearly 1500 Fire/Rescue incidents and nearly 5000 EMS incidents each year, this call volume creates the need to constantly bring in new members that are eager to training, prepare for incidents and provide a service to the community. Apparatus, Equipment and Supplies must be routinely inspected to ensure its optimal working condition to support the efforts of mitigating these incidents.

Upon completion of the Application Packet, it can be placed in the secure Application Drop Box on the address side of any of the Station at 300 Newark Ave or dropped off in person to personnel within the station. It is of the utmost importance that all forms be completed to their fullest extent and all requirement documents attached, as applications that are not complete will not be processed. Questions or Concerns can be directed to [membership@singerly.com](mailto:membership@singerly.com)



**Singerly Fire Company – Application for Membership**

**Employment Record** – Please list Current Employer and All Former Employers for the last five (5) years. You may use additional paper to continue your response. Please include your name on all additional pages.

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor Name/Title: \_\_\_\_\_

Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Summary of Duties: \_\_\_\_\_

\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact for reference? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, why not? \_\_\_\_\_

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Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor Name/Title: \_\_\_\_\_

Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Summary of Duties: \_\_\_\_\_

\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact for reference? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, why not? \_\_\_\_\_

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Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor Name/Title: \_\_\_\_\_

Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Summary of Duties: \_\_\_\_\_

\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact for reference? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, why not? \_\_\_\_\_

**Singerly Fire Company – Application for Membership**

**References**

1. Name: \_\_\_\_\_ Relation / Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_
2. Name: \_\_\_\_\_ Relation / Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_
3. Name: \_\_\_\_\_ Relation / Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I, \_\_\_\_\_, declare that statements in this application and in accompanying documents have been examined by me and to the best of my knowledge and belief are true and correct.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

## **Authorization to Release Criminal Information**

### Notification

The position for which I am being considered requires me to consent to a criminal background check as a condition of employment. This check includes the following: Criminal history reference searches for felony and misdemeanor convictions and sex offender registry at the county and federal levels of every jurisdiction where I currently reside or where I have resided.

### Authorization

I hereby authorize the William M. Singerly Steam Fire Engine and Hook and Ladder Company Number 1 of Elkton, MD to conduct the criminal background check described above. In connection with this, I also authorize the use of law enforcement agencies and/or private background check organizations to assist the Singerly Fire Company in collecting this information.

I also am aware that records of arrests on pending charges and/or convictions will be used to determine whether the results of the background check reasonably bear on my trustworthiness or my ability to perform the duties of my position in a manner which is safe for Singerly Fire Company and the community it serves.

Please print (for identification purposes):

Full Legal Name: \_\_\_\_\_  
  First  Middle  Last

Other Names You Have Used in Past Five Years: \_\_\_\_\_

Current Address: \_\_\_\_\_

Previous Address (most recent): \_\_\_\_\_

Addresses in the 5 years prior to completing this authorization: \_\_\_\_\_

Phone Number: \_\_\_\_\_                      Alternate Phone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_                      Gender: Female \_\_\_\_\_ Male \_\_\_\_\_  
  Month/Day/Year

Social Security Number: \_\_\_\_\_

Driver's License # \_\_\_\_\_                      State of Driver's License \_\_\_\_\_

Have you ever been convicted of a criminal \*offense or have any pending criminal\* charges against you?

\*This refers only to felonies and misdemeanors; you do not need to include non-criminal traffic violations or municipal ordinance violations.

Yes \_\_\_\_\_ (provide detail on next page)      No \_\_\_\_\_

To the best of my knowledge, the information provided in this Notice and Authorization and any attachments thereto is true and complete. I understand that any falsification or omission of information may disqualify me for this position and/or may serve as grounds for the denial of membership into the Singerly Fire Company. By signing below I hereby provide my authorization to Singerly Fire Company to conduct a criminal background check.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date