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From: Brandon Clark, Career Services Captain
Date: December 29, 2020
RE: Job Posting for position of Career Services Lieutenant
Close Date: January 12, 2021 at 1600 hours

Singerly Fire Company is looking to fill two (2) newly created positions for full time Career Services Lieutenant. The position is open to potential internal and external candidates. Those interested should submit a cover letter and resume to employment@singerly.com. Supporting documentation attesting to meeting the minimum requirements should also be submitted at the time a cover letter/resume is submitted. All documents and resume must be received by Singerly Fire Company by Tuesday 1/12/2021 at 1600 hours. Individuals who are most qualified for the position will receive notification via phone or email. Candidates will be interviewed by the Career Services Committee on Monday, January 25th, 2021 in the evening. Salary will be based upon level of training (ALS/BLS) and experience. Schedule will be rotational, 24 hour shifts, 0700-0700, 1 on/3 off. Scheduling is subject to change in the future based upon needs of the department and coverage.

The Career Services Lieutenant supervises one shift comprising of full time staff members as well as upwards of 30 part time personnel. Career Staff work a variety of shifts/schedules including 24's, 12's and 8 hour shifts. The Career Services Lieutenant completes administrative duties as assigned in addition to handling calls for service when appropriate. The Career Services Lieutenant is subject to being on-call during times when no supervisor is on duty and may be required to report to work during off hours to handle situations. For specific information, please see the job description for Career Services Lieutenant.